



To all Transition Committee Chairs

12th June 2009

Dear Chair,

Ref: Review of Reform Structures

The Strategic Leadership Board (SLB) has recently agreed that the current organisational structures (i.e. SLB, Policy Development Panels and Regional Transition Co-ordinating Group) for managing and integrating the implementation stage of the Local Government Reform Programme should be reviewed. The review will, inter alia, make recommendations on appropriate structures and governance arrangements for managing and integrating the continued work necessary for transition to May 2011

The review is being taken forward by a Joint Secretariat Team comprising both officers from NILGA and the Department of the Environment and will involve three phases (i.e. fact finding, analysis and report preparation). The key fact finding phase will include focus groups with PDPs and interviews with key stakeholders.

A focus group will take place on **Thursday 25 June 2009 at 1.30pm** in the NILGA Offices and the joint Secretariat is inviting all Chairs of the Transition Committees to participate. This will be an opportunity to submit your Transition Committee views on the reform programme to date and put forward any suggestions on improvements to the structures and processes for the next stage in the reform process.

Please confirm your attendance to Lisa McClenaghan at l.mcclenaghan@nilga.org or by telephoning 028 90798972 by **Friday 19 June 2009** who will arrange for the accompanying paperwork to issue. If you cannot attend on this date you may wish to nominate a replacement.

Yours sincerely

NORA WINDER

JOHN PRICE

SLB Joint Secretariat

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